



DIVISION OF MOTORIST SERVICES
2900 Apalachee Parkway
Neil Kirkman Building - Tallahassee, FL 32399

CERTIFICATION OF ADDRESS

Instructions for completion are on back of this document

Sections 322.051 and 322.08, Florida Statutes, require that applicants provide proof of residential address documents to obtain a Florida driver license or identification card. Two documents from the approved documents list on the back of this document are required. If the applicant cannot provide two approved residential address documents, this affidavit may be used along with the documents provided by the individual whose name is on the proof of residential address documents or representative from an organization that offers housing services (such as homeless shelter)

The person applying for a Florida driver license or identification card must complete Section A.

A. Applicant Information

Name

Residential Address

Street City State Zip Code

I certify that the information provided above is true and correct. I understand that according to Florida law, it is a crime to knowingly make any false statement relating to the application for a driver license or identification card.

Applicant Signature Date

A representative from an organization who provides services to the applicant at the address in Section A must complete Section B certifying that the applicant resides or receives services at that address.

The individual who resides at the address in Section A must complete Section B certifying that the applicant resides at that address and provide two acceptable documents establishing proof of residential address.

B. Individual or Housing Services Representative

Name of Individual or Housing Services Representative

If representative, please provide the affiliate organization

Business or Residential Address

Street City State Zip Code

The individual or representative for the applicant must certify and sign the following section.

I certify the information submitted on behalf of the above applicant is true and correct. The applicant does live at my residence or receives housing services at the location listed above. I understand that according to Florida law, it is a crime to knowingly make any false statement relating to application for a driver license or identification card.

Certifier's Signature Date

Notarization

The certifier's signature must be notarized or witnessed by credentialing personnel when the customer lives with the person that is a non relative and is using two of that person's residential address documents.

Notary Public or Credentialing Personnel Signature

Print, Type, or Stamp Commissioned Name of Notary Public

## Instructions

The applicant may use this affidavit along with the two proof of residential address documents from another individual or representative from an organization that offers housing services (such as homeless shelter) to meet the residential address requirements in Florida.

1. The Certification of Address document must be complete, legible, and signed by the applicant and the individual or representative.
2. Customers who are related to the person they live with must provide two acceptable residential address documents in the relative's name, document(s) demonstrating family relationship, and a signed Certification of Address document.

Acceptable documents demonstrating family relationship may include, but are not limited to:

- Marriage license
- Military dependent identification card
- Birth certificate
- Adoption records

If the customer is not able to provide documents to establish the relationship with the relative, a completed Certification of Address, document must be submitted.

The individual the customer lives with who is signing the certification may appear in person and sign the document in the presence of credentialing personnel or they may sign the document in the presence of a notary.

3. Customers that live with a person that is not a family member must provide two acceptable residential address documents in the name of the person they live with and a signed Certification of Address document.

The individual the customer lives with who is signing the document may appear in person and sign the document in the presence of credentialing personnel or they may sign the document in the presence of a notary.

4. A homeless customer may present a homeless certification from a homeless Shelter or public assistance agency, local school district homeless education liaison, or foster parent along with a Certification of Address document.

### Acceptable Residency Documents:

1. Deed, mortgage, monthly mortgage statement, mortgage payment booklet or residential rental/lease agreement.
2. Florida Voter Registration Card.
3. Florida Vehicle Registration or Title.
4. Florida Boat Registration or Title.
5. Statements (Certification of Address)
6. A utility hook up or work order.
7. Automobile Payment Booklet.
8. Selective Service card.
9. Medical or health card.
10. Medical bill.
11. Homeowner's insurance policy or bill.
12. Automobile insurance policy or bill.
13. Educational institution transcript forms.
14. Professional license issued by a government agency in the U.S.
15. W-2 form or 1099 form.
16. Form DS2019, Certificate of Eligibility for Exchange Visitor (J-1) status.
17. A letter from a homeless shelter, transitional service provider, or half-way house verifying that the customer resides at the shelter address.
18. Utility bills.
19. Mail from financial institutions; including checking, savings, credit card statements or investment account statements.
20. Mail from Federal, State, County or City government agencies (including city and county agencies).
21. Personal mail that does not list the recipient as "occupant".  
Example: Magazines, journals, etc.
22. Homeless - Sexual Offender/Predator/Career Offender:  
FDLE Registration form completed by the local sheriff's department.
23. Certification of Address.